



Monarch Academy, Anne Arundel  
Board of Directors Meeting  
December 9, 2020  
ZOOM  
6:00 - 8:00 p.m. OPEN BOARD MEETING

**Attendees**

Dr. Sissy Jimenez  
Eric DeVito  
Carley Czyzewski  
Kandace Hoppin  
Shae Delfino

**Not in Attendance**

Jess Deinlein  
Loise Taliaferro  
Elizabeth Noble  
Megan Philbeck  
Janine Fratantuono  
Ray Szyperski

**Monarch Staff**

Rachel Amstutz, Annapolis  
Kim Jakovics, Glen Burnie  
Donna O'Shea, Global

**The Children's Guild**

Dr. Andrew Ross  
Kathy Lane  
Aleisa Fries  
Brandon Turner  
Charley Gordon

### Meeting Minutes

1. Call to Order – Dr. Jimenez  
Monarch Anne Arundel Board Meeting called to order at 6:06pm by Dr. Jimenez
2. Review Minutes – Dr. Jimenez  
Meeting minutes from October 14<sup>th</sup> meeting were reviewed but **could not be approved due to lack to quorum**
3. Lottery Results and Recruitment Strategy – Mr. Turner



12-9 Monarch Board  
Report.pdf



21-22 MAA  
Recruitment Plan.pdf

- Lottery window was October 1- November 20, 2020.  
Applications received for SY21-22:
    - MAA: 23
    - MGB: 433
    - MGA: 105
    - Application window will be extended until seats are filled- will discuss at next Board meeting.
  - Added Pre-k Program
  - Created new position and hired a “Bilingual family support liaison”
  - Updated website with virtual school tours and videos
4. Movement of Funds between Children's Guild Alliance Entities – Mr. Gordon  
Goal: To maximize investments earnings, safeguard corporate entities, and to leave line of credit in bank for emergencies. Hoping to align all entities within TCG to borrow and lend to each other rather than using external bank loans.
    - Mr. Gordon was introduced as interim CFO
    - This idea for movement of funds between The Children's Guild Alliance entities was initiated and approved at The Alliance Board Meeting on November 17, 2020
    - Requesting Board approval then the agenda item will go to Anne Arundel County Department of Education for secondary and final approval

- **The approval could not be made due to lack of quorum**
- Mr. Gordon will send document to Board Chair, Dr. Jimenez to reiterate this request for approval
- Dr. Jimenez will follow up with Board for approval by next meeting.
- Once approved, the Board is asked to set up subcommittee
  - Role of subcommittee: Whenever funds needed to be moved or borrowed, a formal email would be sent (to that subgroup) for approval or denial

## 5. Plan for Hybrid Re-Entry– Ms. Lane

Anne Arundel County Public Schools (AACPS) had intended to re-open schools in November but could not, due to increasing COVID metrics and County Health Officers recommendations.

- All schools remain in 100% virtual learning environment
- AACPS has recommended to return to Hybrid Learning on February 2, start of the second semester
  - The original plan/recommendation was to start with teachers coming back first to reacclimate. Two weeks later, Pre-K to 2<sup>nd</sup> grade would come in. At the time, Parents would select A day/B day scenario. Two weeks after the return of Pre-K-2<sup>nd</sup> grades, 3<sup>rd</sup> through 5<sup>th</sup> grades would return. The date for middle to high re-entry would be determined at later date.
- The Children's Guild is awaiting decisions by AACPS Board Meetings in January
- Schools are continuously planning by meeting weekly for the re-entry processes and schedules

## 6. Principal's Report & Plan for Hybrid Learning

<https://www.smores.com/w0xj2>

- Monarch Annapolis – Ms. Amstutz
  - Construction outside: No issues, proceeding as planned
  - Construction inside: In progress, no delays in scheduled timelines
  - CARES Grant: Used for tutoring funds. Created a partnership with Huntington Learning; About 150 students were tutored
  - Staffing trend is stable, high reports of staff satisfaction from recent survey analysis
  - Delivered pies to over 100 families for the holidays
  - Continuously monitoring and analyzing student engagement and attendance
  - 100% of students accounted for but not all engaged in virtual learning- setting up mentors
  - School Improvement Plan discussed
- Monarch Glen Burnie – Ms. Jakovics
  - The only concern for enrollment/lottery numbers are in Kindergarten
  - CARES Grant: Bought 15 Wi-Fi Hubs, 18 mounted mics and cameras in classrooms- for virtual learning capabilities/projections while teaching in class for virtual learners, adaptive equipment, and supportive tools for students at home. Also used grant to provide 153 hours of tutoring, learning kits (workbooks, school supplies), and online instructional tools for students
  - "Climate Survey" was distributed to all students to analyze identify any student support needs
  - Improv Class performs live virtually on December 19<sup>th</sup> at 4pm
  - The Student Alliance received a \$500 grant from MSEA to enrich "Day of Silence" activities
  - 100% of students are accounted for but several families are affected by COVID

- Attendance is consistent with in-person trend
- Monarch Global – Ms. O'Shea
  - ESOL and FARMS population has grown over 10% since last year
  - Playground construction has been completed
  - **The 5-year IB Self Study and Evaluation was completed and approved.**
  - CARES Grant was used for library books and after school clubs (140 students involved), tutoring was done in house by school staff
  - Ms. O'Shea is holding a virtual monthly "Coffee Talk" with parents to discuss ways that they can help with virtual learning at home
  - The community and surrounding neighborhood is using the school playground and open fields for their recreational use

## 7. Transformation Theatre Co. Summer Camp -Ms. Lane



summer camp flyer  
2020.pdf

The Children's Guild is launching Transformation Theatre Co. Summer camp at Monarch Annapolis this year!

- 5 camps will be offered:
  - Kids First Chorus
  - Merry Tales
  - Theatre Lab
  - Monarch Rocks
  - Broadway Bound

## 8. Pandemic Response Standard Operating Procedures and Protocols -Ms. Lane



pandemic response  
flow chart.v4.pdf

- The COVID Response Team meets weekly to establish and maintain Procedures and Protocols
- CrisisGo- internal alerting system- is being utilized by The Children's Guild Executive Management Team and all School leaders for tracking and confidential communications regarding all COVID related notifications

## 9. Adjournment – Dr. Jimenez

Monarch Anne Arundel Board Meeting adjourned at 8:11pm