



Monarch Academy, Anne Arundel  
Board of Directors Meeting  
December 11, 2019  
Monarch Global Academy Laurel  
Annapolis, MD  
6:00 – 8:00 p.m.

**Attendees**

Dr. Sissy Jimenez  
Carley Czyzewski  
Eric DeVito  
Ray Szyperski

**Not in Attendance**

Jess Deinlein  
Shae Delfino  
Janine Fratantuono  
Kandace Hoppin  
Amber Marcheso  
Megan Philbeck  
Marc Rodriquez  
Loise Taliaferro

**Monarch Staff**

Rachel Amstutz, Annapolis  
Kim Jakovics, Glen Burnie  
Donna O'Shea, Laurel

**The Children's Guild**

Amanda Henck  
Kathy Lane  
Aleisa Fries  
Brandon Turner  
Gary Kellner  
Steve Baldwin

**Minutes**

*Creating Courageous Children*

1. Call to Order – Dr. Jimenez  
Meeting called to order at 6:40pm.
2. Review Minutes – Dr. Jimenez (*see attachment*)  
Minutes reviewed, no approval due to lack of quorum.
3. Public Comment – Dr. Jimenez  
None
4. Financial Update  
Reviewed financial documents and audit.
  - Grant helped bring budget to black for the schools.
    - Seeking additional grant for the gym renovation project in Annapolis.
    - Currently ahead of projected budget due to per pupil price and payment; not budgeting for investment income.
  - Operating budget is in the black as salaries have remained consistent; savings has been from lessening benefits and taxes. The trend should be positive for the remainder of the school year and consistent with projected target.
  - Monarch Glen Burnie - No deficiencies to report.
  - Monarch Global - No deficiencies to report.
  - Monarch Annapolis - \$100K behind on revenue due to enrollment; ahead in operating expenses. Admissions is working on recruitment efforts.

5. School Report Cards -Mrs. Lane and principals (attached)



Monarch Global ESSA House 18-19.p  
Monarch Annapolis 1819 ESSA House.p  
Monarch Academy ESSA House 18-19.p

- All schools are showing great results on the school report cards.
- Data analysis is now being presented as a more extensive “100 point” scale using the Maryland Comprehensive Assessment Program.

6. Lottery results and recruitment efforts – Mr. Turner

- Recruitment efforts have been successful thus far. Barrier has not been how to get students to enroll, but how to keep them for numerous years.
- Intent to return letters (Glen Burnie). The admissions team will send letters.
- Principal Jakovics (Glen Burnie) is asking for Brandon to draft letter for review before sending out.
- Mr. Turner will get total numbers of how many students went from Glen Burnie wait list to Annapolis.

7. Kids First-Honors Chorale – Mrs. Lane, Dr. Kellner and principals  
Presentation of video

8. Integration of TranZed 8 - Fidelity Site Visits- Mrs. Lane and principals  
Kathy explains TranZed 8 (attached)



Tranzed 8 -  
2019.pdf

- To increase fidelity- Implement process for schools to self-assess and build into School Improvement Plan (SIP).
- Executive staff is visiting each school with fidelity tool to ensure that the TranZed 8 are being followed and utilized throughout lesson plan and attitudes.
- Team will suggest Professional Development courses based on the results.

9. Local issues – Ms. Lane & Dr. Ross

- Annapolis Townhouse construction project & Penthouse permits- Construction has begun (attached traffic flow and striping plan).



Annapolis School  
On Site Traffic Flow



Striping Plan  
Capital Dr.pdf

- Steve Shaw commits to giving \$5,000 to the Monarch Annapolis PTA.
- Glen Burnie- Capital construction goals
  - Hosted “Chat and Chew” to get feedback and completed a walk through. The priority was space including enriched environment and outdoor space/ playground area. Board will have a role to play once the budget is determined and we decide where to allocate fees.
- Global- AACPS Annual Site Visit & IB Self Study

Annual site visit from AACPS went smoothly. The Principals gave feedback. Team will be out in March for certification.

10. Principal's Report

- Monarch Annapolis – Rachel Amstutz  
Distributed.
- Monarch Glen Burnie – Kim Jakovics
  - Staffing discrepancies due to late promotions in AACPS County.
  - Will be down an administrator for 8 weeks.
  - PTA working with ways to come up with money.
  - Special Ed is what put us on a watch list as they are outperforming district GenEd (6<sup>th</sup> grade).
- Monarch Global – Donna O'Shea
  - Hispanic population drastically increased.
  - Huge profit from Boosterthon.

11. Other Business (if any) – Dr. Jimenez

None

12. Adjournment – Dr. Jimenez

Meeting adjourned at 7:57pm.