

**Monarch Global Academy, Laurel Campus  
430 Brock Bridge Rd, Laurel MD 20724  
Phone 301-886-8648 / Fax 240-786-6492**



Monarch Academy

**Transportation Form  
School Year 2018 – 2019**

**Notice:** Students attending Monarch Global Academy are eligible for school bus service in accordance with published policies. To ensure that each child is accounted for, we ask that the parent and/or legal guardian complete a separate form for each student planning to attend in SY2018-2019, and turn in to the Monarch Global Academy by email:(nicholsonk@monarchcharter.org); fax: (240-786-6492) or by dropping it off at the main office.

**Responsibility:** Parents and/or legal guardians are responsible to provide adult supervision to, from, and at the assigned pickup/drop off location. Students must be at the stop 10 minutes before. The bus has a 10 minute grace period after the scheduled time of pick up. Families who have elected to use the provided bus service must use the service on a regular basis. Lack of regular use can cause the assigned stop location to be removed from the route for the remainder of the school year. If your child will need bus transportation at all during the school year and/or for an Emergency, please note the designated bus and stop in the ‘Special Consideration’ section. Please know that these stop times may alter as school gets closer and in the first few weeks of school.

Pickup/Drop-Off locations for school bus service are attached.

(Please Print Clearly)

**Part One: Student information.**

Student’s Name	Grade	Date of Request

**Part Two: Check the box that applies to your family.**

<p>To School in the <b><u>Morning</u></b></p> <p><input type="checkbox"/> I am <b><u>DECLINING</u></b> school bus service for SY 2018-2019. My child will be a CAR RIDER/WALKER/YMCA. <span style="float:right"><b><u>Please circle your choice</u></b></span></p> <p><input type="checkbox"/> I am <b><u>ACCEPTING</u></b> school bus service for SY 2018-2019. I have designated the BUS STOP(S) on the back.</p>
<p>Home from school <b><u>Mon, Tues, Thurs and Fri.</u></b></p> <p><input type="checkbox"/> I am <b><u>DECLINING</u></b> school bus service for SY 2018-2019. My child will be a CAR RIDER/WALKER/YMCA. <span style="float:right"><b><u>Please circle your choice</u></b></span></p> <p><input type="checkbox"/> I am <b><u>ACCEPTING</u></b> school bus service for SY 2018-2019. I have designated the BUS STOP(S) on the back.</p>
<p>Home from school <b><u>Wednesday. (dismissal at 12:35)</u></b></p> <p><input type="checkbox"/> I am <b><u>DECLINING</u></b> school bus service for SY 2018-2019. My child will be a CAR RIDER/WALKER/YMCA. <span style="float:right"><b><u>Please circle your choice</u></b></span></p> <p><input type="checkbox"/> I am <b><u>ACCEPTING</u></b> school bus service for SY 2018-2019. I have designated the BUS STOP(S) on the back.</p>

Date received \_\_\_\_\_

**OVER**



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*Fill in below this line ONLY if you are using bus service.*

**Part Three: Designate which bus route and stop you will use.**

**Bus Stop Requested :** (Please see MGA Transportation Service Routes. Please include **Bus Letter/Number and Stop.**

To School \_\_\_\_\_ After School on **M, T, Th., F** \_\_\_\_\_ After School on **Wednesday** \_\_\_\_\_

**Stop:** \_\_\_\_\_

**Special Considerations:** (Examples: Only using the PM bus; Using “C” in the AM and “B” in the PM; etc.)

**Part Four: Pen or typed signature.**

Parent/Guardian Signature ( <i>MANDATORY</i> ):	Name of Parent(s) or Legal Guardian(s):
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Date received \_\_\_\_\_

**OVER**